**MERCY CORPS – INTENT TO BID**

(Please don’t send any bids or proposals with the Intent to Bid Form)

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| **Country:** | Nigeria |
| **Office:** | Yola Office |
| **Title of Procurement Activity:** | Consultancy on Rapid Assessment of Access to Financial Services, Digital Technology & Markets for Natural resources - Related Livelihoods in Adamawa & Taraba States |
| **Tender Reference Number:** | NIG/YOL/TEN55 |
| **Deadline for Submission:** | 9th September 2024 11:50pm WAT |

We intend to submit a bid or proposal in response to this solicitation upon receipt of the Request for Bid or Proposal with full instructions.

We understand that this is an Intent to Bid and in no way obligates this company to participate in this process. Also, this Intent to Bid does not constitute any transactional obligation between Mercy Corps and the intended bidders.

**NOTE**: Only companies in this market should apply by filling this form and the supplier information form attached to this advertisement.

Please find below the relevant information required to receive the Request for Bid /Proposal:

|  |  |
| --- | --- |
| **Organization Name** |  |
| **Contact Person** |  |
| **Main Telephone Number** |  |
| **Alternative Telephone (if any)** |  |
| **Business Email** |  |
| **Business Address** | |
| House / Building Number |  |
| Street |  |
| City |  |
| Country |  |

**Mandatory questions and please indicate your preference (only select one response):**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Questions** | **Answer**  **(Please Circle)** | |
| 1 | We intend to submit our bid or proposal via email.  We request that the Request for Bid or Proposal document be provided via email. | Yes | No |

We hereby express the organization’s intention of participating in the competitive solicitation process.

|  |  |
| --- | --- |
| **Form completed by (Name and Title)** |  |
| **Telephone Number/s:** |  |
| **Signature (only if submitted in person):** |  |
| **Date:** |  |

**Method of Submission:**

**Completed Intent to Bid Forms, Supplier information form, CAC and Tax clearance certificate must be submitted to Mercy Corps at** [ng-tenders@mercycorps.org](mailto:ng-tenders@mercycorps.org) **using NIG/YOL/TEN55 as the email subject.**

**For Internal use, only**

**Official Notes**

*(Only to be completed by the Head of Procurement, Mercy Corps)*

|  |  |
| --- | --- |
| **Head of Procurement (Name and Title)** |  |
| **Signature** |  |
| **Date** |  |